

## NCKLS Director's Meeting Minutes

June 8, 2007

10 am – 3 pm

Burns Public Library

**Present:** Rhonda Louks, Mildred Buller, Susan Carlson, Kathy Caster, Judith Cremer, Deb Duckwall, Carol Frasure, Janet Marler, Gwen Owens-Wilson, Gayle Scriven, Marcy Allen, Fred Atchison, Carol Barta, LaDonna Clark, Richard Miller.

1. Gates Grants—Richard gave us some history of the original Gates Foundation grants. This round will be matching grants of 50% the first year and 25% the second. The current equipment was inventoried in May. There will be several workshops this fall for those libraries receiving money. The money will be available around the first of the year.
2. Minimum Wage—The minimum wage will move to \$5.85 on July 24. It will increase to \$6.55 a year after that (7/08) and to \$7.25 a year after that (7/09). This will impact our 2008 budgets. What do you do with hourly staff making more than minimum wage; several libraries are increasing all hourly employees by the same amount (\$0.70) so that there is some equity across the board.
3. There was an impromptu discussion of Libri Grants. Several libraries have received them. Several more are trying for them now. The deadline is every 3 or 4 months. The grants are easy to write. There is a matching funds requirement that can not come from the regular budget. More information at <http://www.librifoundation.org/>
4. Movie Licensing—Our movie licensing contract is up in July. This license allows local libraries to show movies in the library. We will renew it., with NCKL paying half the cost. Carol needs to have the names and number of patrons from any libraries that did not join last round. Information will be going out on the NCKL list. There was general discussion on the value of the program and how several libraries had used it.
5. Zorbix—Judith described this product that is used to dry out books that have gotten wet. It is made of a cornstarch base and is reusable. It comes in several sizes and is available in bulk. It is rather pricey. Libraries seemed interested in more information and to look into the possibility of a group purchase. Carol Will look for more information
6. CMS system to manage patron computers presented an online demonstration. Patron sign on, time management, printer control and payment process were shown. The system also allows patrons to reserve PC's. The system works with coin machines or credit/debit cards. There is a Spanish language option. Librarians can track the sessions, see what patrons are viewing, send messages or boot people off the computers. There is a report module that can track sessions by user, traffic, reservations. Can see when peak usage times are. This can be installed locally or hosted, but does require an onsite server. They have an 800 number for support. The price depends on several factors. Lee, the sales rep was not there, he can give us pricing info. Fred pointed out that the system wasn't advocating this company or product, but that several system libraries had asked for information on these kinds of PC management tools.

7. Employee benefits – Judith asked about what kind of benefits other libraries were offering. There was a huge range, from none to a complete package. Several libraries have benefits through their cities. There was some discussion of Benefit Fund authority.
8. Automation update—The first round of automations grants is finally complete with CKLS making their decision on a system. Now the next round can get started. Carol described the SWKLS efforts at creating a system consortium and described some of the characteristics the State Library will fund. Fred commented that consortia projects might be more likely to be funded. Is there interest in NCKL attempting this kind of consortium? Several libraries expressed some interest. There was some discussion of the new ILL procedures and how the Verso system has some advantages for this. Carol and Richard will talk with the SWKLS staff to get more information on their project and see if it is feasible for us. There will be more discussion on the list.
9. Training calendar update—LaDonna will be scheduling more sessions of computer training after summer reading gets further along. Is there interest in more KLOW training? Yes and people other than the library director can come to training, including Friends of volunteers who would like to help the library. Please send requests for training to her. Other dates to remember are:
  - August 2—Annual Meeting and Speaker: Laura DeBaun from NECKLS on Pennies from Heaven: Library Budgets
  - August 29—Storytime Basics 10-12 & Puppetry 1-3
  - October 24—The Guy Friendly Library with Rollie Welch in Salina at Rolling Hills refuge. Everyone attending receives a copy of his book. Alternate dates and places 10/25 in Wichita and 10/26 in Topeka
10. Library Certification and Continuing Education. The booklet “Reaching for Excellence” which describes the new librarian certification program being offered by the State Library. There was some general discussion about the value of a certification program.
11. Library Reports—Time was short so reports were somewhat abbreviated.
  - Judith reported that Mary Beth Turner, a soon-to-be-graduate of SLIM in Emporia will be the new assistant director at Pot-Wab. She also reported that they have signed a contract with Auto-Graphics for Verso and that the first part of their shelf list has been sent to Marcive for processing.
  - Marcy asked that everyone be very careful to check on duplicates in their orders. We cannot send these books back and you will be responsible for payment.
  - Carol Frasure noted that the flat panel monitors they purchased with their NCKL tech grant have been installed.

**The next meeting will be on Thursday, September 13 in Abilene.**